

SUMMARY

I. Description of Item

The purpose of this Resolution is to amend the Personnel Management System of Shelby County government in order to create a process for recommending and reviewing alternative, non-traditional work schedules for Shelby County Government operations that will support opportunities for efficiency and expanded hours of customer service. Approved alternative, non-traditional work schedules within Shelby County Government will be established on the basis of operational needs, staffing requirements, service delivery requirements, and back-up coverage needs of the Shelby County Government agency/department.

Prior to implementation all work schedules must be reviewed by the Compensation Department of Shelby County Human Resources to assure compliance with applicable federal, state and local laws, rules and regulations.

II. Source and Amount of Funding

none

III. Contract Items

A. Type of Contract -

B. Terms -

IV. Additional Information Relevant to Approval of this Item

ITEM # _____

PREPARED BY: _____

COMMISSIONER _____

APPROVED BY: _____

**RESOLUTION APPROVING AND ADOPTING AN AMENDMENT TO VOLUME II,
SHELBY COUNTY GOVERNMENT PERSONNEL MANAGEMENT SYSTEM TO
PROVIDE A PROCESS FOR THE APPROVAL OF ALTERNATIVE WORK
SCHEDULES FOR EMPLOYEES SPONSORED BY COMMISSIONER JOE FORD**

WHEREAS, The Board of County Commissioners of Shelby County, Tennessee, approved and amended Volume II, Shelby County Government Personnel Management System (hereinafter Volume II) by Resolution No. 45 adopted July 30, 1979; and

WHEREAS, The Unified Personnel Policy Committee has determined that it is necessary to amend Volume II, creating a new policy to ensure conformity of the review and development of an Alternative Work Schedule; and

WHEREAS, The amendment to Volume II, New Policy, attached hereto has been reviewed in detail by the Unified Personnel Policy Committee and approved.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONER OF SHELBY COUNTY, TENNESSEE, That Volume II, New Policy, concerning Alternative Work Schedules, a copy of which is attached hereto, is hereby adopted.

BE IT FURTHER RESOLVED, That that all work schedules within Shelby County Government be established on the basis of operational needs, staffing requirements, service delivery requirements, and back-up coverage needs of the Shelby County Government agency/department as outlined in the attached policy.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____